

# Journal of Research in Interprofessional Practice and Education (JRIPE) Style Guide

The *Journal of Research in Interprofessional Practice and Education (JRIPE)* follows the [AMA Manual of Style: A Guide for Authors and Editors, 11th edition](#).

**Please refer to this resource for AMA style guidance:**

<https://participatorymedicine.org/journal/styleguide/>

Please ensure you also review the following:

- [Information for authors](#) on the JRIPE website
- Author Checklist for Manuscript Submissions
- Submit the main Manuscript files using the Word format **JRIPE Manuscript Templates** (one version with author details and one version anonymized for peer-review).
- Submit Table and/or Figures as a separate file from the main Manuscript. Table/Figures can be submitted together as one file, with appropriate headings for each. Number all Tables/Figures in the order that they are mentioned in the text. Make sure that all Tables/Figures included are mentioned in text.

Some JRIPE journal-specific formatting requirements are noted below.

## Abbreviations and Spelling

- Follow AMA for common abbreviations which can be used without expansion (e.g. DNA, HIV).
- All other abbreviations should be defined at first mention (expand the term initially and provide acronym afterwards), even if used only once, in both the abstract and the text.
- Use Canadian spelling: <https://our-languages.canada.ca/en/blogue-blog/english-spelling-differences-eng>

## Commas

- AMA and JRIPE use the Oxford comma (also called the serial comma). This improves clarity and helps to avoid ambiguity.
- (e.g.) The intervention targeted communication, collaboration, and shared decision-making.

## Quotations

- Use double quotation marks for direct quotes.
- Use single quotation marks for quotes within quotes.
- If a quote is more than 4 lines, indent and display as separate text, but do not use quotation marks.
- See JRIPE Manuscript Templates which have examples of how to structure quotes.

### **In-Text References**

- References in AMA style are sequentially numbered.
- **JRIPE uses numbers in square brackets** (instead of superscript numbers) – see JRIPE Manuscript Templates for example of square bracket use in-text.

### **Reference Lists**

- The list of references should be numbered in order of appearance in the text, and must be listed numerically in the reference list.
- Do not use footnotes or endnotes.
- Include DOIs when available.
- Remove any hyperlinks between the in-text citations and the references (i.e. remove formatting from any reference management software such as Mendeley, Endnote, Zotero, etc).
- Authors should check all references carefully, list them at the end of the manuscript, and ensure that all references are cited in the text.
- Reference numbers in the text should correspond to the full citations listed numerically in the reference list.
- Authors are responsible for the accuracy of referencing information.
- AMA Reference List guides with examples:
  - <https://libguides.jcu.edu.au/ama/sample-reference-list>
  - <https://umc.libguides.com/citations/ama>

### **Tables and Figures (if applicable)**

- Submit Table and/or Figures as a separate file from the main Manuscript.
- Table/Figures can be submitted together as one Word file, with appropriate headings for each.
- Number all Tables/Figures in the order that they are mentioned in the text. Make sure that all Tables/Figures included are mentioned in text.
- Graphics or photographs are considered Figures.
- Use Times New Roman, size 12 font on all Tables/Figures.
- Double-space all Tables/Figures for easy editing.